

Director of Impact and Women's Programs

Overview

The Director of Impact and Women's Programs will report to the Vice President of Impact and will be based in Flatiron, NYC.

The Director of Impact and Women's Programs is a proven leader, self-starter, strategic thinker and is particularly focused on expanding leadership roles for women—especially women of color and the LGBTQIA community—across the culinary community.

Responsibilities

- Developing the overall strategy for the Women's Leadership Programs (WLP) including Women's Entrepreneurial Leadership (WEL) and Women's Culinary Leadership (WCL) which will involve reviewing existing programs, setting the benchmarks for success and determining the optimal path forward to deliver scalable impact;
- Creating a fundable plan to strengthen and expand existing programs (such as WEL and Owning It) and designing new initiatives that support women leaders throughout their careers including culinary mentorships;
- Building and maintaining productive relationships with leading organizations focused on women's leadership;
- Building and maintaining a network of financial leaders including angel investors who are interested in seeing a dramatic increase in women owned food businesses;
- Building, managing and engaging a WLP Advisory Committee in support of programmatic and fundraising goals;
- Working across JBF departments to ensure that JBF's WLP priorities are funded, promoted and implemented across the organization;
- Working with the marketing and media team to develop content for JBF channels and is responsible for monitoring and updating content for channels;
- Serving as member of an internal team that will guide the development and implement of key indicators related to diversity and inclusion and how JBF will deploy resources to achieve board approved DEI targets especially related to women of color and the LGBTQIA community;
- Working with Partnership and Development teams to identify funders and partners to support the educational programs; and



- Representing JBF Impact and Women's Programs at external events and conferences to help position JBF as a leader in ensuring gender equity and parity in the industry.

The job requires travel (~25% of the year in support of various events and will initially require the handling of administrative tasks such as budget tracking and logistics related to events (until the Impact team expands to include additional support staff).

Requirements

- 5-7 years experience building and managing programs focused on women's leadership
- Excellent communication skills and experience with financial management
- Experience managing projects in a fast-paced environment
- Experience working with strategic partners on program development and implementation
- Experience working directly with national experts and board-level engagement
- Team-oriented with a willingness to contribute where/as needed
- Comfortable with presenting/communicating information to a group of non-experts

Please submit your resume and cover letter with salary requirements to kmiller@jamesbeard.org and copy hr@jamesbeard.org. Please include Director of Impact and Women's Programs in the subject line. Qualified candidates will be contacted by phone and/or email.

James Beard Foundation

For more than 30 years, the James Beard Foundation has championed chefs and other culinary professionals while highlighting the centrality of food culture in our daily lives.

Through the James Beard Awards, unique dining experiences at the James Beard House and around the country, scholarships, hands-on learning, and a variety of industry programs that educate and empower leaders in our community, the foundation has built a platform for chefs and asserted the power of gastronomy to drive behavior, culture and policy change around food.

To this end the foundation has also created signature impact-oriented initiatives that include our Women's Leadership Programs aimed at addressing the gender



imbalance in the culinary industry; advocacy training through our Chefs Boot Camp for Policy and Change; and the James Beard Foundation Leadership Awards that shine a spotlight on successful changemakers.

As an organization we are committed to giving chefs and their colleagues a voice and the tools they need to make the world more sustainable, equitable, and delicious for everyone.

There are many fantastic benefits to a career at the James Beard Foundation. In addition to working to promote a good food world through thought leadership, education, and advocacy, JBF offers its employees a casual work environment with benefits including medical, dental, life insurance, 403(b), and generous paid time off. There are also great perks including TransitCheck, discounted health club memberships, and eight complimentary passes annually to dine at James Beard House.

At JBF, we enjoy working in a team-based environment and value the benefits of a diversified workplace. JBF is an equal opportunity employer and does not discriminate based on age, citizenship, color, creed, physical or mental disability, ethnicity, family responsibilities, gender identity and expression, sexual orientation, marital status, race, religion, veteran status, or other unlawful factors with respect to employment. JBF is committed to the maintenance of a drug-free workplace and ensuring compliance with Drug-Free Workplace Act of 1988.